

RESOLUTION NO. 849-25

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA TO AMEND THE UNIFORM UTILITY DEPARTMENT FEE SCHEDULE FOR THE REMAINDER OF THE 2024-2025 FISCAL YEAR.

WHEREAS, on October 28, 2019, the City Council of the City of Zephyrhills, Florida sitting in regular session, adopted Master Potable Water Ordinance 1386-19, Master Reclaimed Water Ordinance 1387-19, and Master Sewer Ordinance 1388-19 which established that the schedule of fees relating to certain administrative functions of the City Utility Department be set by resolution each fiscal year; and

WHEREAS, the City Council finds that the following schedule of fees are reasonably related to the actual costs of performing the related administrative functions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Zephyrhills, Florida in regular session duly assembled, that said Council hereby establishes the Utility Department schedule of fees to be effective on the passage of this Resolution through the end of the 2024-2025 Fiscal Year:

SECTION 1. That the Utility Department Schedule of Fees is hereby adopted as attached hereto as Exhibit "A" and by reference made a part of this Resolution.


SECTION 2. Any prior resolution or portion thereof establishing a rate schedule for administrative functions regarding the Utility of the City of Zephyrhills that is inconsistent with this Resolution is hereby repealed to the extent that it is inconsistent herewith.

SECTION 3. This Resolution shall become effective when passed by the City Council and signed by the Mayor.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Zephyrhills, Florida, sitting in regular session this 14th day of April, 2025.

Attest: 
Ricardo Quiñones, City Clerk




Charles E. Proctor, Council President


Melonie Bahr Monson, Mayor

Approved as to legal form and legal content
for the reliance of the City of Zephyrhills only


Matthew E. Maggard, City Attorney

ATTACHMENT A
Utility Department Fee Schedule

To be reviewed each Fiscal Year

Water/Sewer Rates – By Ordinance

Water/Sewer Capacity Fees – By Ordinance

Turn On **\$25.00** water/sewer

Turn Off **\$25.00** water/sewer

Turn Off Disconnect **\$50.00** water/sewer

Turn On **After 4:00 PM weekdays, weekends, and holiday's \$50.00** water/sewer

Late Fee ~~\$4.00~~ 1.5% of balance, minimum of \$4.00

Insufficient Fund Charge (Bad Check) **\$50.00**

Meter Reading Charge ~~\$30.00~~ \$40.00 (re-read roll a vehicle)

Residential Water Deposit **\$60.00**

Residential Sewer Deposit **\$60.00**

Reclaimed Water Deposit **\$0.00**

Commercial Reclaimed Water Deposit **\$0.00**

Meter cost – See Meter Install Fees

Meter installation charge – See Meter Install Fees

Sewer Install Charge – See Sewer Service Install Fees

Testing meters **\$125.00**

Administration Fee **10% of Cost**

Fire sprinkler Fee, 500 or less **\$3.00** per month

>500 Fire sprinkler Fee, each head **\$3.00** per month

Utilities Consultant Review Fee – Cost of review plus Administration Fee ([\\$1,500.00 initial deposit](#)). [Charged by Planning during permitting.](#)

Interdepartmental Utility Review Fee - < 50 units **\$250.00**, ≥ 50 units **\$500.00**. [Charged by Planning during permitting.](#)

Cost Recovery Fee – See Cost Recovery Fee

Meter Install Fees

	3/4" Meter	1" Meter
Meter	267.85	441.38
Curb Stop	119.57	119.57
Fittings/Materials	284.85	934.86
Dual Check Backflow Preventer	119.63	
Reduced Pressure Backflow		399.30
Meter Box	29.81	
Concrete Pad		65.00
Labor	2 hrs X \$35.00/hr = \$70.00	8 hrs X \$35.00/hr = \$280.00
TOTAL:	\$891.71	\$2,240.11

	1 1/2" Meter	2" Meter
Meter	995.50	1160.50
Curb Stop	266.09	387.53
Fittings/Materials	2301.70	2898.07
Reduced Pressure Backflow	788.70	982.85
Concrete Pad	65.00	65.00
Labor	8 hrs X \$35.00/hr = \$280.00	8 hrs X \$35.00/hr = \$280.00
TOTAL:	\$4,696.99	\$5,773.95

Hydrant Meter Security Deposit (NOT account deposit)

Meter	1,160.50715.00
Fittings/Materials	255.42300.00
Backflow Preventer	982.85480.00
TOTAL:	\$2,398.771,495.00

Cost Recovery:

Purpose

Providing a guideline for recovering costs associated with repair, replacement, and/or installation/removal, etc. of the City of Zephyrhills (City) Utility Department (Department) materials, equipment, and labor.

Analysis

Occasionally, City personnel are contacted via emergency phone, regular phone, email, etc. to respond to a water or sewer leak or break, fire hydrant damage, etc., due to an accident, vandalism, natural causes, material failure, etc., prior to, during, or after normal working hours. Additionally, City personnel are contacted about water and/or sewer line breaks, leaks, etc. at places we provide utility services to but are not responsible for the maintenance of. Such as the Valleydale Resident Owned (RO) Mobile Home Park, Winter's Mobile Home Park, etc. Department materials, equipment, and labor could be utilized to correct the previously mentioned conditions.

With costs/charges in place there would be a form of continuity so the City would be able to recover all costs relating to the above. Requesting reimbursement from an insurance company, resident, or other organization to recover all costs would be known and equal among situations/conditions, and should be unchallenged if/when questioned by an organization, attorney, courts, etc. An itemized list of charges will be completed as soon as reasonably possible prior to any work commencing or within a reasonable time after.

Costs/Charges

- Normal Working Hours - Monday through Friday, 7am-3:30pm, excluding City Holidays
- Non-Normal Working Hour charges are to be calculated at 1 ½ (one and one half) times the Normal Working Hour Rates
- Minimum 1 (one) hour charge beginning at time of call out, and ending at completion of task, such as the return of vehicles and/or equipment and/or personnel to starting location

Employee:

- Normal working hour rate - ~~\$320.00~~ **\$325.00** per hour, per employee. Charged in half-hour increments

Equipment (employee NOT included in cost):

- Vehicles (car, standard and/or utility truck, or similar) ~~\$320.00~~ **\$320.00** per hour, per vehicle. Charged in half-hour increments.
- Specialty Vehicles (Crane Truck, TV Truck, Flat Bed Truck, or similar) ~~\$10075.00~~ **\$10075.00** per hour. Charged in half-hour increments.
- Heavy Equipment (VacCon, Mini-Excavator, Backhoe, Loader, or similar) ~~\$1500.00~~ **\$1500.00** per hour, per piece of equipment. Charged in half-hour increments.

Materials:

- All materials used for repair, replacement, etc. shall be charged to the organization, resident, insurance company, etc. at the City's cost(s), plus a 10% (ten percent) ~~for~~ Administration Fee.

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Wastewater Installation Fee Schedule

4" connection to existing Sewer Gravity Main < 5' deep (same side of road, no asphalt cuts or repair required)			
Item	Qty	Hr Rate	Subtotal
Heavy Equipment Charge (Per Hour)	8	\$ 150.00	\$ 1,200.00
Employee Labor Charge (Per Hour)	24	\$ 35.00	\$ 840.00
Service Vehicle Charge (Per Hour)	16	\$ 30.00	\$ 480.00
Parts & Materials	Bundled		\$ 500.00
		Total*	\$ 3,020.00

4" connection to existing Sewer Gravity Main > 5' deep (same side of road, no asphalt cuts or repair required)			
Item	Qty	Hr Rate	Subtotal
Heavy Equipment Charge (Per Hour)	16	\$ 150.00	\$ 2,400.00
Employee Labor Charge (Per Hour)	36	\$ 35.00	\$ 1,260.00
Service Vehicle Charge (Per Hour)	16	\$ 30.00	\$ 480.00
Parts & Materials	Bundled		\$ 500.00
		Total*	\$ 4,640.00

6" connection to existing Sewer Gravity Main < 5' deep (same side of road, no asphalt cuts or repair required)			
Item	Qty	Hr Rate	Subtotal
Heavy Equipment Charge (Per Hour)	8	\$ 150.00	\$ 1,200.00
Employee Labor Charge (Per Hour)	24	\$ 35.00	\$ 840.00
Service Vehicle Charge (Per Hour)	16	\$ 30.00	\$ 480.00
Parts & Materials	Bundled		\$ 700.00
		Total*	\$ 3,220.00

6" connection to existing Sewer Gravity Main > 5' deep (same side of road, no asphalt cuts or repair required)			
Item	Qty	Hr Rate	Subtotal
Heavy Equipment Charge (Per Hour)	16	\$ 150.00	\$ 2,400.00
Employee Labor Charge (Per Hour)	36	\$ 35.00	\$ 1,260.00
Service Vehicle Charge (Per Hour)	16	\$ 30.00	\$ 480.00
Parts & Materials	Bundled		\$ 700.00
		Total*	\$ 4,840.00

Additional costs if roadway must be excavated to make the proposed sewer connection (Calculated for a 5' wide cut 24' long)			
Item	Qty	Hr Rate	Subtotal
Heavy Equipment Charge (Per Hour)	3	\$ 150.00	\$ 450.00
Employee Labor Charge (Per Hour)	6	\$ 35.00	\$ 210.00
Service Vehicle Charge (Per Hour)	3	\$ 30.00	\$ 90.00
Streets Heavy Equip Charge (Per Hour)	10	\$ 150.00	\$ 1,500.00
Streets Labor Charge (Per Hour)	12	\$ 35.00	\$ 420.00
Streets Service Vehicle Chg (Per Hour)	4	\$ 30.00	\$ 120.00
Asphalt & Limerock	Bundled		\$ 550.00
		Total^	\$ 3,340.00

* Assumes that the new service connection will not require a paved road to be excavated. If road excavation is necessary, additional fees will be applicable.

^ Assumes aggregate material costs do not rise significantly above 2016 market rate